

NetsforLife® Inspiration Fund
Diocese of North Carolina
Parish Net Representative
Job Description

Responsibilities:

- Work with clergy to identify a parish timeline for a Nets campaign
- Announce the effort in your parish inviting support and participation.
- Convene a group within the parish to organize fun, educational, and meaningful activities. Include representatives from groups/organizations in the parish (ECW, EYC, Men's Group, Young Adults, etc.) Plan events that can engage all members – young and old.
- Serve as a parish contact for the Diocesan *NetsforLife*® Steering Committee and keep them updated on your activities.
- Share Millennium Development Goals information from the Episcopal Relief & Development website (www.er-d.org), the Inspiration Fund website (www.inspirationfund.org) and our diocese's website (www.episdionc.org) with your parish Nets organizers and with your congregation.
- Track parish donations by collecting funds and sending to Episcopal Relief & Development monthly. This includes keeping a running list of all the donations on the individual donor tracking sheet (sample enclosed). Larger parishes might consider having a separate person to serve as tracker. More information regarding reporting to Episcopal Relief & Development will be forthcoming.
- Use diocesan resources to provide press releases to local media about your Nets campaign.
- As your parish completes its campaign, send the following items to the Diocesan *NetsforLife*® Steering Committee for tracking:
 - Stories about your local parish activities
 - Photos of your activities
 - Number of events held
 - Total amount raised
 - Number of volunteers engaged
 - Local press coverage (if any)
- Keep your parish informed of the overall diocesan campaign through regular announcements and/ or articles in your church newsletter.
- Celebrate the completion of the campaign and thank members for their contributions and support!